

Rules & Regulations For All Vendors, 2017/2018 - Winter Haven Saturday Markets. You MUST email us FIRST the information about your business and provide us with pictures of your products to see if you qualify, and space is available for your products or services.

NAME _____

BIZ NAME _____

PRODUCTS/ SERVICES SOLD _____

WEBSITE / FB PAGE _____

STREET ADDRESS _____

EMAIL _____

CELL # _____

I have read the rules and regulations listed below (1-17) and agree to abide by them:

X _____

Market Dates from Sept 2017 to June 2018:

- Sept 9 & 30
- Oct 14 & 28
- Nov 11
- Dec 9 & 16
- Jan 13 & 27
- Feb 10 & 24
- March 10 & 24
- April 14 & 28
- May 12 & 26
- June 9 & 16

Our Saturday Markets in Winter Haven are open to the public from 9 a.m. – 3 p.m.
2nd & 4th Saturday Markets In Downtown Winter Haven is located at: Central Park, 41 5th St NW, Winter Haven, FL. 33881

You are responsible to read our market rules thoroughly.

1. VENDORS NOT ALLOWED TO SMOKE IN OUR MARKET PREMISES. We are providing our community with a family/ pet-friendly, and healthy market place.
2. Monthly vendor fee for artisans, crafters, vintage, fair trade goods, local authors, gourmet products, cottage industry, and Independent Biz Reps is \$60. (See #17 for fee discounts.) All designated spaces are 10x10 and don't include electricity. Electricity will be provided with an extra \$10 charge per day and is very limited. You must notify market manager ahead to

reserve the electricity if available. Single date fees are \$45 per one 10x10 space in these categories if space is available. Only the space is provided; you must provide 10x10 canopy, and any necessary tables, chairs, etc.

3. Food vendors (cold or hot / non-cottage industry) under a canopy, or with small cart are \$100 per month (\$75 single date). Food trucks are \$150 per month (\$100 single date)

4. Small local biz, companies, and non-profit organizations are \$100 per month (one space). "Small" is defined as 5 employees or less. Single date fee is \$75 per one 10x10 space.

5. Large companies, corporations, and non-profit organizations are \$150 per month for one space (\$100 single date). "Large" is defined as 6 employees or more.

6. EXCLUSIVITY WILL ONLY APPLY TO third party vendors of a particular brand (i.e. there will not be two Origami Owl vendors at the same market), and other products at manager's discretion. Reps MUST PREPAY for whole season.

7. ALL Vendors are required to furnish their own canopy, tables, and FOUR weights of 15 lbs each for holding canopy down. No anchoring of canopy to the ground allowed.

8. Market hours are 9 a.m. - 3 p.m. Vendors may begin set-up at 7:15 a.m. but no later than 8:40 a.m. All vendors MUST break down beginning at 3 p.m. and be out by 4 p.m. All vendors MUST clean their spaces before leaving. No trash left behind, please.

9. Unload, park car for the day, and then set up: In the morning, vendors pulling in with their vehicles must drop off everything in their assigned space and then go park their vehicle right away to prevent traffic jams. Vendors will be given a specific space for their canopy for the market when they arrive.

10. Any literature given out must be picked up in the booth space, there will be no literature handed out while walking around the event. Equally, no yelling at passersby to come visit your booth. Please be courteous.

11. All vendors preparing and serving food on site must comply with all required permits and licenses.

12. Any packaged food items that fall under the Florida Cottage Food Law must follow the state's guidelines: www.freshfromflorida.com.

13. All vendors who don't fall under the Florida Cottage Food Law MUST provide their own general liability insurance. Each vendor is responsible for collecting and reporting all sales tax.

14. This is NOT A FLEA MARKET event. This is a high-end market. However, many resales will be permitted, including fair trade items. All vendors applying for the market have to be approved by manager.

15. Vendors submitting payment for event are committed to attending it and there will be NO REFUNDS. NO RAIN POLICY.

16. Vendors committed for event: NO SHOW – NO CALL will be excluded from future events and will not get a refund if they have credit balance available.

17. SAVE RENT MONEY WHEN PREPAID QUARTERLY!

- A. \$160 per one space for rule #1.
- B. \$260 food vendor under one canopy, \$400 for food truck. Applies to rule #2.
- C. \$260 for one space for rule #3 & #4.
- D. \$400 for one space for rule #5.

18. SOLICITATION OF MARKET VENDORS BY NON-VENDORS IS NOT ALLOWED WITHOUT MANAGER APPROVAL. ALL VENDORS MUST REFUSE TO TAKE ANY SOLICITATION AND REPORT IT TO MARKET MANAGER IMMEDIATELY.

19. THE SALE, USE, AND CONSUMPTION OF ALCOHOL IS PROHIBITED AT OUR MARKETS.

Please make your payment to “Central Florida Event Vendors” and send to: 523 7th St NE, Winter Haven, FL. 33881. Paypal payments can be sent to 863ArtFest@gmail.com. The direct link for Paypal can be found on CentralFloridaEventVendors.com under the “Apps & Pay” tab at the top.

Email market manager, Sergio Cruz, at “863ArtFest@gmail.com” or call 863-258-3561.

BOUNCED CHECKS: Vendors will be charged a \$50 inconvenience fee on top of their rental fee for any bad checks, and will be required to send money orders after that to pay for their space(s).